

NORTH EAST TOWNSHIP SUPERVISORS
MEETING
MONDAY, APRIL 6, 2020
7:30 PM

DUE TO THE COVID-19 RESTICTIONS THIS MEETING WILL BE HELD
ONLINE OR BY PHONE. INFORMATION TO JOIN WAS POSTED ON THE
BUILDING AND ON THE TOWNSHIP WEBSITE.

Chairman Robert Mazza (via online connection) called the meeting to order with the Pledge of Allegiance. In the Municipal Building, were Supervisors August Neff, Fredrick Shunk, and Secretary Karen Ahlgrim. Attorney Jeffery was present via telephone. Members of the public that connected to the meeting via <https://global.gotomeeting.com/join/862664301> were Erica Carlstrom.

Chairman Mazza asked for public comments or concerns and none were received. A motion from August Neff and the second from Fredrick Shunk approved the minutes of the March 16th, 2020 meeting as presented and passed by unanimous vote. A motion from Fredrick Shunk and the second from August Neff approved the minutes of the Declaration of Disaster Emergency minutes of March 19th, 2020 and passed by unanimous vote.

Secretary Karen Ahlgrim presented the Treasurer's report for the month of March 2020 and by a motion from Fredrick Shunk and the second from August Neff was accepted as presented and passed by unanimous vote. Bills were presented for March 16th through March 31st, 2020 for approval and payment as follows:

General Fund Checks	#18791-18813	\$ 77,170.55
General Fund Debits	#J 3274, 3278	\$ 878.04
Water Fund Checks	# 5700-5712	\$ 185,651.68
Sewer Fund Checks	# 4429-4438	\$ 112,163.98

Total approved by a motion from August Neff and the second from Fredrick Shunk was \$375,864.25 and passed by unanimous vote.

Correspondence:

Supervisors noted that all Township employees were issued a memo dated March 18th, 2020 concerning Covid-19 Guidelines Related to Sick Time, Travel and Reporting, (see attached copy).

Old Business: None

New Business:

Resolution #2020-013, a Declaration of Disaster Emergency was approved for signing by a motion from Fredrick Shunk and the second from August Neff, passed by unanimous vote. This is an official record of the Declaration of Disaster Emergency signed March 19, 2020.

A motion to approve hiring Ms. Erica Cartstrom as the full-time Secretary/Treasurer trainee was received from Fredrick Shunk and the second from August Neff, motion carried.

A motion to sign a Letter of Intent for North East Township and North East Borough to explore feasibility of consolidating services of the Township and Borough Water and Waste Departments was received from August Neff and the second from Robert Mazza. All in favor, motion carried.

A new franchise agreement from Armstrong Utilities was reviewed by Attorney Jeffery and he noted that there is still one provision left for them to address, it must compare to our present agreement with Time Warner/Charter. Attorney Jeffery will respond with his comments.

A motion from August Neff and the second from Robert Mazza approved signing an application for County Aid to receive reimbursement for load rating analysis for several bridges within the Township which was taken from our Liquid Fuels, this action will return \$775.34 to our Liquid Fuels Account. Motion carried.

Mylar:

Jacob Bingham, 7559 Moorheadville Road, lot line relocation so that when he is ready to sell the lot will meet requirements. A motion to approve and sign contingent upon Erie County and NET Planning approval was made by Fredrick Shunk and the second from August Neff, passed by unanimous vote.

The 2020 Spring Clean-up days and e-cycle have been postponed due to the Covid-19 situation. Supervisors will address a make-up time later.

After announcements and with all business concluded, a motion to adjourn was received from August Neff at 7:50 PM. Meeting Adjourned.

Respectfully submitted,

Karen Ahlgrim, Secretary