

NORTH EAST TOWNSHIP SUPERVISORS  
ORGANIZATIONAL MEETING  
7:30 PM  
TUESDAY, JANUARY 2<sup>ND</sup>, 2024

Chairman Shunk called the meeting to order with the Pledge of Allegiance. Also, in attendance were Supervisors August Neff and Russ LaFuria along with Secretary Erica Carlstrom. Members of the public included Paul Crowe and Fritz Holzhausen.

Chairman Shunk asked for any public comments and none were received.

A motion from Fredrick Shunk and the second from August Neff approved the minutes as presented for the December 28, 2023 meeting and passed by unanimous vote. Secretary Erica Carlstrom presented the Treasurer's report for the period of December 28, 2023 through January 1, 2024 and by a motion from August Neff and the second from Russell LaFuria accepted it as presented and passed by unanimous vote. Fredrick Shunk made a motion to officially close the books for the year 2023 with the second from Russell LaFuria and 2023 was officially closed with all in favor.

Bills for the December 28, 2023 through January 1, 2024 period were presented as follows:

General Fund Checks	\$	0
General ACH's	\$	0
Water Fund Checks	\$	0
Sewer Fund Checks	\$	0

Supervisors were presented with a Sewer Connection Agreement for Dan Lindsay on Lakeside Drive. The agreement states that the Township authorizes Mr Lindsay to connect a second residence to the existing low pressure sewer line. It also states that if municipal sewer line is installed on Ackerman Lane Lindsay and said heirs will participate in the cost of said sewer. A motion to approve and sign the agreement was made by Russ LaFuria with the second motion from Fredrick Shunk. All in favor.

At this time Chairman Fredrick Shunk turned the meeting over to the Temporary Chairman, Russ LaFuria for the nomination of Chairman. August Neff made the motion to nominate Fredrick Shunk and Russ LaFuria made the second. Passed by unanimous vote.

Chairman Shunk then asked for nominations for Vice-Chairman, Fredrick Shunk made the motion to appoint Russ LaFuria and the second came from August Neff. Passed by unanimous vote.

Appointment of the Secretary-Treasurer, a motion to appoint Erica Carlstrom was received from August Neff and the second came from Russ LaFuria and passed by unanimous vote.

A motion to set the bond for the Secretary-Treasurer at \$500,000.00 was made by August Neff and the second from Russ LaFuria and passed by unanimous vote.

Russ LaFuria made the motion for appointment of Road Masters, August Neff, District 1, Russell LaFuria, District 2 and Fredrick Shunk, District 3. August Neff made the second and passed by unanimous vote.

Appointment of the Wage Tax Collector: \_\_\_Berkheimer & Assoc.\_\_\_\_.

Motion\_\_\_ August Neff\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Appointment of Water & Sewer Administrative Assistant\_\_\_Shelly Newara\_\_\_.

Motion\_\_\_Russ LaFuria\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Set Bond of Water & Sewer Administrative Assistant\_\_\_ \$500,000.00 \_\_\_\_.

Motion\_\_\_Russ LaFuria\_\_\_\_2<sup>nd</sup>\_\_\_ August Neff\_\_\_\_. Motion carried.

Appointment of Zoning Officer\_\_\_\_James Jobczynski\_\_\_\_\_.

Motion\_\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Set Bond for Zoning Administrator\_\_\_\_\_ \$15,000.00 \_\_\_\_\_

Motion\_\_\_Russ LaFuria\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Administration Building Hours: 8am to 4:30pm

Motion\_\_\_Russ LaFuria\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Days & Times of Supervisors Board Meetings: 1<sup>st</sup> Monday 7:30 PM  
3<sup>rd</sup> Monday 9:00 AM

Motion\_\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Deposits:

General Fund Checking..... First National Bank  
Payroll Fund Checking..... First National Bank  
State Fund /Turnback Checking.....Northwest Savings Bank  
EIT Tax Berkheimer Checking.....First National Bank  
LST Berkheimer Checking.....First National Bank  
Water Fund Checking.....First National Bank  
Water Savings.....First National Bank  
Sewer Fund Checking.....First National Bank  
Sewer Savings.....First National Bank  
Escrow Account.....First National Bank  
NEACA Account.....First National Bank

Certificates of Deposit or Money Markets....Purchase where best rate

Motion\_\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Fire Agreements:

A. Fuller Hose Fire Co. \_\_\_\_\_ \$20,000.00 \_\_\_\_\_

B. Crescent Hose Fire Company\_\_ \$20,000.00 \_\_\_\_\_

Motion\_\_ Russ LaFuria \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ August Neff \_\_\_\_\_. Motion carried.

Motion to recommend to Auditors Compensation for Supervisors Meetings as set by PSATS, Per Year: August Neff... \$2500, Fredrick W. Shunk...\$2500, Russell LaFuria...\$2500

Motion\_\_ August Neff \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Russ LaFuria \_\_\_\_\_. Motion carried.

Compensation of Secretary/Treasurer, Erica Carlstrom \_\_\_\_\_ \$54,142.40/year \_\_\_\_\_.

Motion\_\_ Russ LaFuria \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ August Neff \_\_\_\_\_. Motion carried.

Compensation of Water/Sewer Assistant Shelly Newara \_\_\_\_\_ \$47,444.80/year \_\_\_\_\_.

Motion\_\_ August Neff \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Russ LaFuria \_\_\_\_\_. Motion carried.

Compensation of Zoning Administrator/Code Enforcement Officer: Jay Jobczynski \_\_\_\_\_ \$52,416.00/year \_\_\_\_\_.

Motion\_\_ Russ LaFuria \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ August Neff \_\_\_\_\_. Motion carried.

Appointment of NEACA Officer & Water/Sewer Superintendent, Fredrick W.Shunk with compensation set at \$79,301.04/year \_\_\_\_\_.

Motion\_\_ August Neff \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Russ LaFuria \_\_\_\_\_. *Fredrick Shunk abstaining.*  
Motion carried.

Compensation for Nonemployee Roadmaster/Administration \_\_\_\_\_ \$8,000.00/year, Russ LaFuria.

Motion\_\_ Fredrick Shunk \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ August Neff \_\_\_\_\_. *Russell LaFuria abstaining.*  
Motion carried.

Compensation for Supervisor in charge of Roads, Bridges & Storm Sewers \_\_\_\_\_ August Neff \_\_\_\_\_ \$82,489.68/year.

Motion\_\_ Russ LaFuria \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Fredrick Shunk \_\_\_\_\_. *August Neff abstaining.*  
Motion carried.

**Hiring & Compensation of Employees for General Labor: 2020**

1. William S. Davis.... Rate/hr..... \$36.95.....OT..\$55.43/hr.
2. David E. Eisaman... Rate/hr.....\$31.05.....OT..\$46.57/hr.
3. Donald W. Fuller.....Rate/hr.....\$32.47.....OT..\$48.71/hr.

4. Gregory M. Burick...Rate/hr.....\$23.99.....OT..\$35.99/hr.
5. Randy J. Walker .....Rate/hr.....\$25.74.....OT..\$38.61/hr..
6. James D. Crisman.....Rate/hr..... \$25.52.....OT..\$38.28/hr.
7. Jason D. Orton.....Rate/hr.....\$26.06.....OT..\$39.09/hr.
8. Fredrick J. Waters....Rate/hr.....\$23.00.....OT..\$34.50/hr.
9. Sean M. Lewis.....Rate/hr.....\$23.80.....OT..\$35.70/hr.
10. Michael R. Carlstrom...Rate/hr....\$23.50.....OT..\$35.25/hr.
11. Motion\_\_\_\_\_Russ LaFuria\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_\_

***Fringe Benefits:***

Vacation: Annual vacation shall be granted in accordance with the following schedule.

For complete years of full-time Employment as of January 1 <sup>st</sup> .	Number of days paid vacation
1	5
2	6
3	7
4	8
5	10
6	11
7	12
8	13
9	14
10	15
11	16
12	17
13	18
14	19
15	20
16	21
17	22
18	23
19	24
20 and up.....	25

***Longevity Rates for 2024:*** Annual Base Wage (2080 hours)

3%	6-8 years service
3.5%	9-11 years service
4%	12-14 years service
4.5%	15-17 years service
5%	18-37 years service
7%	38 and up years service

**New Hires after January 1, 2018**

3.5%	10-20 years of service
5.00%	21+ years of service

**Vacation Schedule for Part-time employees:** 1-5 years service 1 day, 5-10 years service 3 days, 10-15 years 4 days, 15 & up 5 days (*per Resolution 1995-007*).

**Paid Holidays:** 1. New Years Day 2. Good Friday 3. Primary Election 4. Memorial Day 5. Independence Day 6. Labor Day 7. General Election 8. Veteran's Day 9. Thanksgiving Day 10. Day after Thanksgiving 11. Christmas Day. \*\* Monday or Friday off, if holiday comes on a Tuesday or Thursday giving a 4-day weekend. This does not include primary or general elections. This is only for National Holidays. If work is necessary such as snow plowing, a waterline break or recycling and the employee must work he/she can use that day at a later date.

**Sick Leave** of 12 days per year, accumulates up to 150 days. Once the maximum is reached, any days used through the course of the year will be replaced, up to the 12 earned that year, on the following January 1.

**Clothing Allowance:** Garage Crew includes A. Neff and F.W. Shunk, \$440.00 per year.

**Hospitalization, Dental and Optical Insurance.** Full Time Employees, min. 35 hr/wk.

**Personal Days.....6** per year (this includes Birthday)

**Death in immediate family:** Three (3) days  
(Full description of immediate family: Spouse, Domestic Partner, Brother, Sister, Mother, Father, Child, Grandparent, Grandchild, Mother-in-law, Father-in-law, Brother-in-law, Sister-in-law, Son-in-law, Daughter-in-law.)

**Retirement:** All employees working 35 or more hours per week as set by Pension Administrator.

**Annual Holiday Bonus:**     \$150 full time employees  
                                      \$100 weekly full part-time  
                                      \$ 50 weekly part-time

Motion to approve Fringe Benefits, Longevity, Vacation, Sick, Clothing benefits, Personal Days, Bereavement Time and Retirement benefits was made by August Neff and the second from Russ LaFuria. All in favor, motion carried.

The minimum hourly start rate for new full-time employee's general labor positions: \$14.00/hr. with a 90-day review to follow. Based on experience and skills.

Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

The minimum hourly start rate for new full-time employee's in administrative positions: \$14.00/hr. with a 90-day review to follow. Based on experience and skills.

Motion\_\_ Russ LaFuria\_\_\_\_2<sup>nd</sup>\_\_August Neff \_\_\_\_\_. Motion carried.

Appointment of Solicitor: \_\_\_\_\_ Tim Wachter- Knox Law\_\_\_\_\_

Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Appointment of Auditing Firm: \_\_\_ Felix & Gloeckler, P.C. \_\_\_

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment of Engineer: \_\_\_ Mark J. Corey & Associates \_\_\_

Motion \_\_\_ Fredrick Shunk \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment of Engineering Firm: \_\_\_ Greenman-Pedersen, Inc. \_\_\_

Jeff Kordes

Motion \_\_\_ August Neff \_\_\_ 2<sup>nd</sup> \_\_\_ Russ LaFuria \_\_\_\_. Motion carried.

Appointments to Zoning Hearing Board member: \_\_\_ Stanley Schuyler \_\_\_

(2023-2027) (4-year term)

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointments to the Water/Sewer Authority: \_\_\_ Rick Hall \_\_\_

(2023-2028) (5-year terms)

Motion \_\_\_ August Neff \_\_\_ 2<sup>nd</sup> \_\_\_ Russ LaFuria \_\_\_\_. Motion carried.

Appointment as an Elected Auditor: \_\_\_ Eric Pikiwicz \_\_\_ (2023-2029) (6-yr term)

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment as an Elected Auditor: \_\_\_ Stephen Watts (2023-2027) (4-year term)

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment to Vacancy Board: \_\_\_ Kurt Lichtenfeld \_\_\_.

Motion \_\_\_ August Neff \_\_\_ 2<sup>nd</sup> \_\_\_ Russ LaFuria \_\_\_\_. Motion carried.

Appointment to ECATO Executive Committee: \_\_\_ August Neff \_\_\_.

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment of Alternate's to ECATO Exec Comm: \_\_\_ Fredrick Shunk & Russ LaFuria.

Motion \_\_\_ August Neff \_\_\_ 2<sup>nd</sup> \_\_\_ Russ LaFuria \_\_\_\_. Motion carried.

Appointment of Water/Sewer Dept Superintendent: \_\_\_ Fredrick W. Shunk \_\_\_.

Motion \_\_\_ Russ LaFuria \_\_\_ 2<sup>nd</sup> \_\_\_ August Neff \_\_\_\_. Motion carried.

Appointment of Assistant to the Water/Sewer Dept Superintendent: \_\_\_ Don Fuller \_\_\_.

Motion \_\_\_ August Neff \_\_\_ 2<sup>nd</sup> \_\_\_ Russ LaFuria \_\_\_\_. Motion carried.

Appoint Department Supervisor for Road-Bridges-Storm Sewers: \_\_\_ August Neff \_\_\_.

Motion\_\_\_Fredrick Shunk\_\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_\_. Motion carried.

Appoint Department Supervisor for Administration: \_\_\_Russ LaFuria\_\_\_\_\_.

Motion\_\_\_August Neff\_\_\_\_\_2<sup>nd</sup>\_\_\_Fredrick Shunk\_\_\_\_\_. Motion carried.

Motion to authorize Secretary to buy necessary supplies as needed without prior approval of the Board up to \$1,500.00.

Motion\_\_\_Russ LaFuria\_\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_\_. Motion carried.

Motion to authorize Supervisors to spend up to \$4,000.00 for their respective departments without prior board approval.

Motion\_\_\_Russ LaFuria\_\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_\_. Motion carried.

Motion to authorize Secretary to transfer funds and investments when necessary without prior approval of the Board.

Motion\_\_\_August Neff\_\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_\_. Motion carried.

Motion to designate signers of Purchase Order, Board of Supervisors and Secretary-Treasurer.

Motion\_\_\_Russ LaFuria\_\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_\_. Motion carried.

Motion to authorize Secretary to pay bills when necessary to avoid penalties and take advantage of discounts.

Motion\_\_\_August Neff\_\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_\_. Motion carried.

Motion to set pay and mileage fee to attend to banking, post office and administrative needs, schools, conferences and meetings in order to discuss and resolve various questions arising in the discharge of the duties and functions of the respective Township personnel. **Mileage: Paid as set by IRS @ .67cents/mile.** Attendance per day: \$50.00. Attendance per morning, afternoon or evening \$25.00 for those not being paid a salary for the day.

Motion\_\_\_Russ LaFuria\_\_\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_\_. Motion carried.

Motion to set pay and mileage for ECATO Year- Book Dinner and ECATO Annual County Convention at rate set by IRS per mile, attendance per day at \$25 & \$50 respectively for those not being paid a salary for the day.

Motion\_\_\_August Neff\_\_\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_\_. Motion carried.

Appointment of delegate & alternate to Coastal Zone Management:  
\_\_\_\_Fredrick Shunk\_\_\_\_\_/\_\_\_\_Russ LaFuria\_\_\_\_\_.

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Motion to Bid Road Supplies for the Year 2024.

Motion\_\_\_Russ LaFuria\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Motion to pay Secretary \$35.00 for attending Supervisor's Meetings.

Motion\_\_\_Russ LaFuria\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_ Motion carried.

Motion to pay Zoning Administrator \$35.00 for attending Planning Commission meetings.

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

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Motion to pay School Crossing Guard \$16.25/hr: Fritz, GW Holzhausen, for school year 23-24

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Motion to set compensation for Supervisors (not employed full-time) an hourly rate for necessary emergency administrative work, utilities or roadwork. \$18.00/hour.

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Fredrick Shunk\_\_\_\_. Motion carried.

Appointment to the East Erie County Communication Board: \_\_\_Jack Diorazio\_,  
Alternate: \_\_\_August Neff\_\_\_\_.

Motion\_\_\_Russ LaFuria\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Appoint to the Solid Waste Management Committee: \_\_\_ Fredrick Shunk\_\_\_\_.

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Motion for Supervisors & appropriate employees to attend Annual Township State Convention in Hershey, PA April 13<sup>th</sup> -17<sup>th</sup>, 2024. (Saturday-Wednesday)

Motion\_\_\_ Fredrick Shunk\_\_\_2<sup>nd</sup>\_\_\_August Neff\_\_\_\_. Motion carried.

Motion to pay expenses to attend Annual State Convention from April 13<sup>th</sup>-17<sup>th</sup>, 2024. (Saturday-Wednesday)

Motion\_\_\_August Neff\_\_\_2<sup>nd</sup>\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Appointment of Delegate to State Convention for 2024: \_\_\_Russ LaFuria\_\_\_\_.



Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_Fredrick Shunk\_\_\_\_. Motion carried.

Motion to appoint Alternate to Annual Convention for 2024 in Hershey:\_.  
\_Erica Carlstrom\_\_\_\_\_.

Motion\_\_Russ LaFuria \_\_\_\_2<sup>nd</sup>\_\_\_\_August Neff\_\_\_\_. Motion carried.

*Resolution #2024-001* setting the Township contribution rate of \$6,900/year to Employee Pension Fund. (Full Time Employees)

Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_ Russ LaFuria\_\_\_\_. Motion carried.

*Resolution #2024-002* for Employees called to perform Jury Duty.

Motion\_\_Russ LaFuria \_\_\_\_2<sup>nd</sup>\_\_\_\_August Neff\_\_\_\_. Motion carried.

*Resolution #2024-003* appointing a Secretary in the absence of the Regular Secretary,  
\_\_Russ LaFuria\_\_\_\_.

Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_ Fredrick Shunk\_\_\_\_. Motion carried.

*Resolution #2024-004* to certify to the First National Bank who qualified signers of checks are. August Neff, Fredrick W. Shunk, Russell LaFuria, Erica Carlstrom & Shelly Newara\_\_.

Motion\_\_Russ LaFuria \_\_\_\_2<sup>nd</sup>\_\_\_\_August Neff\_\_\_\_. Motion carried.

*Resolution #2024-005* to certify to the Northwest Savings Bank who qualified signers of checks are, August Neff, Fredrick W. Shunk, Russell LaFuria & Erica Carlstrom.

Motion\_\_August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

*Resolution #2024-006* to allow the 2024 County Aid monies to be used for the 2024 Township Road/Maintenance projects.

Motion\_\_ Russ LaFuria \_\_\_\_2<sup>nd</sup>\_\_\_\_August Neff\_\_\_\_. Motion carried.

*Resolution #2024-007*, to certify to the First National Bank Wage Tax and Local Services Accounts who the qualified signers are: August L. Neff, Fredrick W. Shunk, Russell LaFuria and Erica Carlstrom.

Motion\_\_Russ LaFuria \_\_\_\_2<sup>nd</sup>\_\_\_\_ August Neff \_\_\_\_\_. Motion carried.

*Resolution #2024-008*, appointing voting delegates to the Erie County Tax Collection Committee representing North East Township for 2024, Erica Carlstrom Primary, and the ECTCC Chairperson as the First Alternate.

Motion\_\_\_\_ August Neff\_\_\_\_2<sup>nd</sup>\_\_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Motion to appoint Chairman of the North East Township Agriculture Security Area Committee. \_\_\_August Neff\_\_\_\_.

Motion \_\_\_Russ LaFuria\_\_\_\_2<sup>nd</sup> \_\_\_Fredrick Shunk\_\_\_\_. Motion carried.

Motion to reappoint Terry D. Thomson as North East Township Emergency Management Coordinator for 2024.

Motion \_\_\_ August Neff \_\_\_2<sup>nd</sup> \_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Appointment of Electrician: \_\_\_\_\_Sturdivant Electric\_\_\_\_\_

Motion \_\_\_\_\_Russ LaFuria \_\_\_2<sup>nd</sup> \_\_\_Fredrick Shunk\_\_\_\_. Motion carried.

Appointment of Electrician: \_\_\_\_\_Geiger Electric\_\_\_\_\_

Motion \_\_\_\_\_Fredrick Shunk\_\_\_\_2<sup>nd</sup> \_\_\_August Neff\_\_\_\_. Motion carried.

Appointment of HVAC Technician: \_\_\_Artise Heating & Cooling Inc.\_\_\_\_\_

Motion \_\_\_\_\_August Neff\_\_\_\_2<sup>nd</sup> \_\_\_Russ LaFuria\_\_\_\_. Motion carried.

Zoning Administrator Jay Jobczynski submitted the Annual Building Report for 2023. A motion to accept this report as presented was made by August Neff and the second from Russ LaFuria, passed by unanimous vote.

The next Supervisor meeting will be Monday January 15<sup>th</sup>, 2024, at 9:00 am.

Reminder of Winter Snow Rules in effect October 15<sup>th</sup>- March 31<sup>st</sup> for plowing across roadways and keeping fire hydrants shoveled out and clear of snow. There is also to be no parking on Township Roads while the Winter Snow Rules are in place.

The 2024 January through June recycle calendar is now on the website [www.northeasttp.org](http://www.northeasttp.org)

With all business concluded a motion to adjourn was made by Russ LaFuria at 8:00 PM. Meeting adjourned.

Respectfully submitted,

Erica Carlstrom, Secretary