

NORTH EAST TOWNSHIP SUPERVISORS
MEETING
TUESDAY SEPTEMBER 5, 2023
7:30 PM

Chairman Fredrick Shunk called the meeting to order with the Pledge of Allegiance. Also, in attendance were Supervisors August Neff and Russ LaFuria, Attorney Robert Jeffery, and Secretary Erica Carlstrom.

Chairman Shunk asked for public comments or concerns, none were received. A motion from Russ LaFuria and the second from August Neff approved the minutes of the August 21st, 2023 meeting as presented and passed by unanimous vote. Secretary Erica Carlstrom presented the Treasurer's report for the month of August 2023 and by a motion from Russ LaFuria and the second from August Neff was accepted as presented and passed by unanimous vote. Bills were presented for August 21st – August 31st, 2023 for approval and payment as follows:

General Fund Checks	# 2635-2658	\$ 77,112.47
General ACH's		\$ 435.06
Water Fund Checks	# 2461-2473	\$ 184,642.24
Sewer Fund Checks	# 2414-2423	\$ 88,422.90

Total approved by a motion from Russ LaFuria and the second from August Neff was \$350,612.67 and passed by unanimous vote.

Correspondence: None

Old Business:

The time off policy that was tabled from the August 21st meeting was discussed. Township Solicitor Robert Jeffery incorporated the new time off policy along with the personnel manual, which would be used for new hires. Fredrick Shunk stated that he would like to have added back in under the employee benefits section of the personnel manual that a Monday or Friday will be given off if the holiday falls on a Tuesday or Thursday. This would exclude primary and general election days. A motion was made by Russ LaFuria to add the verbiage back into the manual and once that is done, they could approve the new policies. A second motion was received from Fredrick Shunk. All in favor.

New Business:

North East resident Neil McCord is seeking a final approval to subdivide property parcels on East Lake Road. The Planning Board gave preliminary approval at their July meeting. A motion to approve and sign was made by Fredrick Shunk and the second from Russ LaFuria. All in favor.

Resolution #2023-027; Application for Traffic Signal Approval. The application resolution is required by Pennsylvania Department of Transportation (Penndot). An approval to pass Resolution #2023-027 was made by Fredrick Shunk and the second from Russ LaFuria. All in favor. To go along with the resolution there is an Application for Agent, which would allow David E. Wooster & Associates to apply for a highway occupancy permit from the Commonwealth of Pennsylvania on behalf of the Township. A motion to approve Supervisor August Neff to sign as the authorized representative of the application was made by August Neff and the second motion came from Fredrick Shunk. All in favor.

Ordinance #2023-001; Holding Tanks. The purpose is to establish procedures for the use and maintenance of existing and new holding tanks designed to receive and retain sewage whether from residential or commercial uses. The ordinance is based on DEP's sample ordinance. Holding Tanks would be the property owner's financial and maintenance responsibility. The Township will be responsible for performing an annual inspection of the tank. A motion was made by Fredrick Shunk to approve and sign Ordinance #2023-001, with the second motion received from August Neff. Passed by unanimous vote.

Resolution #2023-028; Edgewater Beach; Retaining Tanks. The developers for Edgewater would like to use the holding tanks on a temporary bases until such a time that public sewer is installed. A motion from Russ LaFuria approving the resolution with the second motion from August Neff. All in favor.

Supervisors discussed the results of the 2006 Chevy Kodiak that was placed on Municibid. The auction ended with a purchase price of \$32,400.00. They were all pleased with the results. Supervisor August Neff brought up that the winning bidder of the truck did not have a need for the plows that were to be included in the purchase, so the customer had asked to have \$1,000.00 taken off the cost. Solicitor Robert Jeffery advised that if they are all in agreement with doing this, the purchaser should pay the full amount of the winning bid on Municibid and the Township would then issue a check back to them for the \$1,000.00. Russ LaFuria made a motion to approve the sale of the truck and the purchase back of the plows. The second motion was received from Fredrick Shunk. Passed by unanimous vote.

After announcements and with all business concluded, a motion to adjourn at 8:00 PM was received from Russ LaFuria. Meeting Adjourned.

Respectfully submitted,

Erica Carlstrom, Secretary