

NORTH EAST TOWNSHIP SUPERVISORS
MEETING
MONDAY, SEPTEMBER 19, 2022
9:00 AM

Chairman August Neff called the meeting to order with the Pledge of Allegiance. Also in attendance were Supervisors Fredrick Shunk and Russ LaFuria along with Attorney Robert Jeffery and Secretary Erica Carlstrom. Members of the public included Fritz Holzhausen, Christina Myers, Larry Duink, Tim Moore, Paul Crowe, Vern Hurlburt, Richard Stetson, Lynne Clement, Amanda Steeneck, Tamara Walters, John Pondo, and Jay McConaughy.

Chairman Neff asked for public comments or concerns; Paul Crowe of Orchard Beach Road inquired if the Township had any ordinances regarding loitering on Township property. He mentioned that the borough currently is having an issue with a person sleeping in Gibson Park. He's worried that they will start coming down to the Gravel Pit when they are asked to leave Gibson. Attorney Robert Jeffery stated he did not think there was an ordinance for this matter but did state that with Gravel Pit Park having signs posted to state that the park closes at dusk they would be considered trespassing at that point and the police may need notified.

A motion from Russ LaFuria and the second from Fredrick Shunk approved the minutes of the September 6, 2022, meeting as presented and passed by unanimous vote. Bills were presented for September 1st – September 19th for approval and payment as follows:

General Fund Checks	#21031-21075	\$ 84,789.68
General Fund Debits	#J3787,3790	\$ 628.05
Water Fund Checks	#6633-6656	\$ 109,971.80
Sewer Fund Checks	#5110-5124	\$ 62,876.82

Total approved by a motion from August Neff and the second from Fredrick Shunk was \$258,266.35 and passed by unanimous vote.

Correspondence: None

Old Business:

Supervisors discussed from the September 6th meeting the request received from Julie Reynolds for the use of the Township meeting room twice a month for NEPAC (North East PA Alliance for Children) meetings. Supervisor's felt it would be to much of a safety issue with the winter months no one would be here to shovel sidewalks and the need for plowing the parking lot. It was decided from a motion made by Russ LaFuria and the second from August Neff to not allow them to meet here at the Township building.

New Business:

Resolution #2022-012 from the Erie County Area of Governments approving the 2021 audit was approved by a motion from August Neff and the second from Fredrick Shunk. All in favor.

Residents Larry Duink and Vern Hurlburt came to the board of supervisors looking to have a portion of Old Lake Road vacated. After discussing with the Supervisor's, it was recommended that they go through the Planning Board first.

A Letter of Intent was brought in front of the Supervisors for approval. The Letter was received from DCED Rep. Terri Cunkle for technical assistance in converting our current software to QuickBooks. A motion was received from Russ LaFuria and seconded by Fredrick Shunk. With all in favor the Letter was signed and sent back to Terri to move forward.

Secretary Erica Carlstrom presented to the Board of Supervisor's a quote for the purchase of QuickBooks. Working with Diana Patton from Stone House Accounting we determined the best option for the Township would be QuickBooks Enterprise. The annual purchase price will be \$2,033.00. A motion from Russ LaFuria and the second from Fredrick Shunk on approval to purchase the new software. All in favor.

The annual Non-Uniformed Pension Plan- Minimum Municipal Obligation letter was read stating that the 2023 MMO is \$24,000.00 with the annual contribution for each full time employee of \$6,500.00 based on the current participation rate of 16 employees the total cost will be \$104,000.00, the MMO is based on the assumption that the Township will receive Municipal Pension System State Aid in the year 2023 similar to the amount received in 2022. A motion to acknowledge receipt of the letter was made by Russ LaFuria and the second from Fredrick Shunk, passed by unanimous vote.

The discussion of short-term rentals in North East Township was brought back up. There was a lot of talk back and forth about them. After much discussion the Supervisors decided it would be best to publicly advertise for the November monthly meeting to hold a time for public comment on short term rentals and Airbnb's located within the Township before any decisions can be made about passing an ordinance for them.

Supervisors reviewed a handout regarding employee time off. They are going to look it over and make some possible changes on how sick time may be utilized. They will discuss again at a later date after they've reviewed things.

The Supervisor's and Secretary entered into an Executive Session for a personnel issue.

With all business concluded a motion to adjourn was received from Russ LaFuria at 10:20 AM. Meeting adjourned.

Respectfully submitted,

Erica Carlstrom, Secretary