

NORTH EAST TOWNSHIP WATER/SEWER AUTHORITY MEETING
July 28, 2014
7:00 PM

In the absence of Chairman Montgomery, meeting was called to order by Vice-Chair Julia Gorniak at 7:00 p.m. In attendance were Gordy Post, Bill Heald, Teresa Sculley, Tom Lowes, Bob Brown, Rick Hall, Attorney Robert Jeffery, Engineer Doug Sceiford, and Deb Miller.

In attendance from the public was James Sheridan.

Vice-Chair Gorniak opened the floor for public comment of which there were none.

Vice-Chair Gorniak asked for a motion to approve the minutes from the June 23, 2014 meeting. Rick Hall noted that there were a couple of motions seconded by him at the June meeting that were mistakenly attributed to Bill Heald. The proper corrections will be made to the minutes to reflect Rick Hall. Gordy Post made the motion to approve the minutes, as corrected, with the second from Bill Heald. All in favor, motion passed.

OLD BUSINESS:

Engineer Sceiford gave an update on the sewer project.

All Contracts are complete with the exception of paving and yard work on Contracts 2 and 4. Greenland Construction wrapped up the yard work the second week of July; however, there are still some issues where the grass has not taken. Paving consists of the lateral crossings on Old Lake Road and S. Washington Street. Paving is expected to be done next week, weather permitting.

The final inspection was done by DEP in June and Hill Engineering received the report in July. There were no issues to report.

Final payment to Greenland Construction came under discussion including the possibility of a retainage of the amount owing. Engineer Sceiford reported that paving for Contract 2 will be approximately \$5,400.00 and \$4,200.00 for Contract 4. There is also some yard work issues that need addressed.

The hold back of payment is a reassurance that the Contractor will return and finish the work. If they don't return, the Township has no recourse.

Board member Gordy Post pointed out that Greenland Construction, who is located in Clearfield, PA, has downsized considerably and this could pose a problem for them getting back in the area.

Bill Heald made the motion to pay Greenland Construction, less a hold back \$6,000.00 from each Contract 2 and 4, for a total of \$12,000.00, until completion. Bob Brown made the second. All in favor, motion passed.

Board member Tom Lowes asked how much of the approved loan money has been used. Engineer Sceiford replied that he is working the figures now. The Pennvest funding project budget was \$5,563,479 and the Township had to contribute \$1,000,000 for a total project budget of \$6,563,479. To date, there have been \$5,916,124 approved Pennvest payment requests. This is approximately \$500,000 short of Pennvest's project budget.

At this time, payments on the loan are being made on an interim schedule. A final amortization schedule will be done in September or October, 2014.

Board member Teresa Sculley asked if the \$500,000 difference had anything to do with the families with liens on their properties. Engineer Sceiford replied, no. He explained that those figures are affiliated with the closing of the Pennvest loan, the local share and Pennvest share of the project, respectively. At this time, the project is coming in under budget. All the original finance figures were based on the prediction that there would not be 100% participation.

Teresa asked if the households with the liens are still paying the monthly sewer costs and asked for clarification on how you can turn off sewer. Gordy replied that the water service is terminated and for those who don't have water, other action will be taken.

Vice-Chair Gorniak asked for a motion to approve all bills as outlined on the Agenda (attached). Gordy Post made the motion to approve all bills; with the exception of the first two (previously approved), with a second from Bill Heald. All in favor, motion passed.

OTHER:

Engineer Sceiford reported that Pennvest has a new e-sign program in place for application of payments. At this time, Deb Miller is on two of the three required signature forms. A new e-sign Signature Authorization form must be completed before Pennvest will process the next payment request. A motion is required to approve the new Signature Authorization form. Gordy Post made the motion, with a second from Bill Heald. All in favor, motion passed.

Attorney Jeffery presented the Board with three Sewer Line Dedication Agreements. Swift, Mann, and NNE, LLC.

Tim Swift of 1182 North Mill Street has a private gravity line to service his house and upon sale/purchase of 1050 North Mill Street, (Douglas & Samantha Mann) a pressure line was tied into the gravity line. These Dedication Agreements will turn the private lines into Township lines making them part of our system for which the Township will maintain them.

Rick Hall made the motion to approve and have Chairman Montgomery sign the Dedication Agreements, with a second from Bill Heald. All in favor, motion passed.

Attorney Jeffery reviewed the Dedication Agreement between NNE, LLC and the Authority. NNE, LLC made a request that they be compensated for future connections as they bore the entire costs of the sewer installation.

The Agreement stipulates that NNE, LLC will be paid \$840.00 for each new equivalent dwelling unit that connects for a period of 10 years.

Rick Hall asked if it could impact the empty lot across the road. Attorney Jeffery said, maybe.

Gordy Post made the motion to accept the Agreement with the second from Bill Heald. All in favor, motion passed.

With all business addressed, a motion to adjourn was made by Gordy Post with a second from Bill Heald. Meeting was adjourned at 7:36 p.m.